

Dental Assisting
Fall 2022 Deadline: May 20, 2022

NEW REQUIREMENT: TEAS Scores must be submitted BEFORE completing the MAR application. Once you submit the MAR application are no additional TEAS scores accepted. If you need to schedule the TEAS at Forsyth Tech, click here:

[Link to Schedule TEAS](#)



*****Admissions Information*****

Dental Assisting is a selective enrollment program beginning each fall. Resources such as clinical facilities and faculty, as well as approval standards, limit the number of applicants accepted to the program to **20 students** for the fall. **One seat is reserved for a 2022 high school graduate and four seats are designated for SURRY CC applicants.** Currently enrolled high school applicants will only compete with other high school applicants. Dental Assisting is a one-year diploma program and all applicants must meet minimum requirements to be considered for admission. **Please note, however, that meeting minimum requirements does not guarantee admission.**

Special note: If you are just starting to work on taking classes to become competitive in the future – please look at the Related Courses on page 5 to guide you. It is not a requirement that you complete all of them before you participate in the selective admission process, however completing more courses before the deadline can help to make you more competitive.

Steps for the Selective Admission process for the Fall 2022 Dental Assisting program

1. **Complete an application to Forsyth Tech** at <https://www.forsythtech.edu/apply-ft/>
 - New and Former students must complete the online application
 - Complete NC Residency at www.ncresidency.org
 - Submit all official transcripts from high school and colleges attended as well as AP scores if applicable for the related courses. Electronic transcripts can be sent through a secure service to admissions@forsythtech.edu or paper transcripts can be mailed to Forsyth Technical Community College Attn: Admissions 2100 Silas Creek Parkway Winston Salem, NC 27103-5197, or hand

delivered in a sealed envelope to the Admissions and Records Office on the main campus.

- Currently enrolled students do not need to do a new application, just complete the online Radiography MAR application (see link to this application-step 6) and make sure the NC Residency is current.

2. **Submit TEAS scores. This must be the score report that shows the scores for ALL sections of the test as well as the overall score. You can email this to MAR@forsythtech.edu or bring it to the Admissions and Records office in the Strickland Center**

Individual Performance Profile ATI TEAS



Individual Name:	JOHN D STUDENT	Test Date	9/5/2016
Institution:	Your Institution	Attempt	1 of 1
Program Type:	ADN	Days Since Last Attempt:	0

Scores

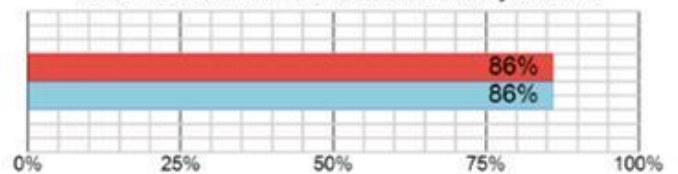
Total Score:

79.3%

Academic Preparedness Level: **Advanced**

National Mean: 65.6% All ADN Programs Mean: 66.1%

Percent of students who scored at or below your score



Reading Score:

87.2%

Math Score:

90.6%

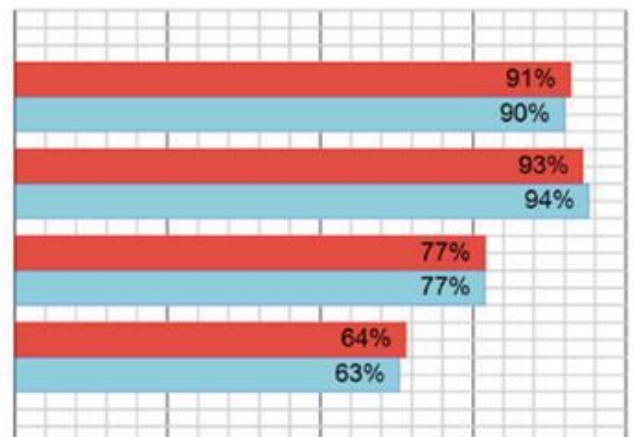
Science Score:

68.1%

English and Language Usage Score:

70.8%

Percent of students who scored at or below your score



3. **Demonstrate English and mathematics “College Readiness” levels.**

- All Health Program applicants are required to demonstrate English and Mathematics college-readiness. you must be able to demonstrate that you have achieved the appropriate readiness levels in both areas by one of the following methods:

English Readiness

- No ENG credits, but have an earned Associate or bachelor's degree from a regionally-accredited institution
- Documented completion of ENG 111, with a minimum grade of "C"
- Eligible to enroll in ENG 111 without the ENG 011 co-requisite, demonstrated by one of the following:
 - Graduate of a US high school with an unweighted GPA of 2.8 or higher OR HSE specific scores – see Admissions for details
 - Completion of placement test within the past 10 years and achievement of appropriate scores OR SAT/ACT specific scores – see Admissions for details
 - If you took the placement test elsewhere, you MUST submit those scores to Forsyth Tech Admissions
 - Current enrollment in ENG 111 with corequisite
 - Completion of ENG 002 Tier 2

Mathematics Readiness

- NO MAT credits, but have an earned Associate or bachelor's degree from a regionally-accredited institution
- Documented completion of MAT 110 or higher-level course with a minimum grade of "C"
- Eligible to enroll in MAT 110 without the corresponding co-requisite, demonstrated by one of the following:
 - Graduate of a US high school with an unweighted GPA of 2.8 or higher OR HSE specific scores – see Admissions for details
 - Completion of placement test within the past 10 years and achievement of appropriate scores OR SAT/ACT specific scores – see Admissions for details
 - If you took the placement test elsewhere, you MUST submit those scores to Forsyth Tech Admissions
 - Completion of Math 003 Tier 1

If you are unsure whether you meet either of these requirements, it is YOUR responsibility to speak with a counselor in the Admissions Office PRIOR TO submitting your MAR application.

When we receive the MAR application it will be reviewed to make sure you meet the minimum requirements including taking the TEAS test and meeting the required score. If you do not meet these requirements, you will not be eligible to complete the MAR and will not be placed in the applicant pool to be notified of your status.

4. **Demonstrate Biology competency.** There are two ways to do this:
 - College-level BIO/lab course with a "C" or better
 - High school-level BIO/lab course with a "D" or better
5. **Meet requirements of "No D or F policy":**

- While you are taking the related courses to become competitive, you must maintain a C or higher in any related course for the Dental Assisting program
- Applicants with a D or F in any of the related courses will not be eligible to compete for the program unless they have repeated the course and earned a grade to replace the D or F (You cannot do a MAR application with a D or an F)
- This policy is in place to maintain the integrity of the Dental Assisting program and all applicants are held to these standards. There are NO exceptions.
- *For programs with multiple course options for a related course, applicants can replace the D or F grade with any of the course options available. For example, if the course choices are PSY 150 or PSY 118, and the applicant has a D or F in PSY 150 then the choice is to either repeat PSY 150 or take the PSY 118 and earn a C or higher.

6. Submit the online Dental Assisting MAR application. You can find that application here:

[Dental Assisting MAR application](#)

Dental Assisting MAR for 2022 High School Seniors:

[Dental Assisting HS senior MAR application](#)

FALL 2022 applicants can submit their MAR application between September 7th and the March 25th deadline. **
Applicants taking related courses (listed page 5) during the fall 21 and spring 22 semester MUST wait until those grades have posted before completing the MAR so that those course grades can be used for MAR ranking points.

- Your application confirmation will be emailed to you at the time that it has been completed by a counselor. Please make sure to have activated your Forsyth Tech email account and monitor that for this outreach. **Once you have submitted a MAR application – your application will be reviewed, and you will be contacted by the deadline for the program.**

7. Make sure you meet the Admitted Student requirements

- Check page 9 to prepare in case you are admitted to the program!

8. Check your Forsyth Tech email and keep your phone and address updated with the office

- As mentioned above – we will email your application confirmation to your Forsyth Tech email by the deadline for the program.
- After the deadline passes, you will be notified about your status – admitted, alternate, or not admitted regardless of the decision.
- If you are admitted to the program, there will be instructions in your admission letter with requirements that apply to admitted students – make sure to meet any of those deadlines/requirements or you can lose your seat in the program.
- If you are an alternate, we will contact you by phone or email if any seats open up in the program.

Understanding the Ranking Process:

When the MAR and TEAS score requirements are met, qualified applicants are ranked using a point system. The points come from the grades in the “related courses” that are part of the program and will not only give you points but also lighten the course load if you are admitted into the program. Then your TEAS total score is added to the Related Course points to give you the score that you are being ranked with in the competition for the program.

1. Related Courses

Points are awarded for specific course grades completed by the deadline. Grade points are valued as follows: A = 4 points, B = 3 points, C = 2 points. These points are then multiplied by the credit hours for each course. For example, ENG 111 (3 credit hours) with a grade of B (3 points) gives a student 9 total points for that course.

AP credit is based upon the individual scores as follows: 5=A=4 points, 4=B=3 points and 3=C=2 points. No AP credit is awarded for a score of 2 or lower. Please note that if a course is repeated, the highest grade earned will be used in the ranking. **The no “D/F” policy applies please refer to page 3.**

Related Courses	Course Names	Credit Hours
BIO 163 (PREFERRED) OR (BIO 168 & 169) must take both OR (BIO 165 & 166) must take both	Basic Anatomy & Physiology OR (AP I & II)	5
ENG 111	Writing and Inquiry	3
PSY 150 or PSY 118	General Psychology or Interpersonal Psy	3

Only courses completed by the deadline will be used for ranking. Courses must be completed with a “C” or better. There is no age limitation for BIO 163 or BIO 168/169 or BIO 165/166.

To qualify for ranking points and transfer credit, courses must satisfy the required semester hours and descriptions. Please note that BIO 165 & 166 must be completed at the same college or university to transfer. Applicants completing BIO 168 & 169 are not restricted to taking both anatomy/physiology courses at the same college or university. **Since BIO 163 is the preferred curriculum course, students taking the two-part sequence (BIO 168/BIO 169 or 165/166) should be aware that the two grades are averaged and multiplied by five credit hours to calculate an equivalent BIO point total.**

Please note that if a course is substituted for points, it does not guarantee that it will count towards graduation. Accepted students must confirm the course substitution with their program department chair during their first semester in the program.

FALL 2022 HIGH SCHOOL SENIORS RANKING AND SELECTION PROCESS

1. Overall weighted GPA. A transcript must be submitted after completion of the first semester of the senior year to reflect the most current GPA. This transcript must be submitted prior to completion of the MAR review.
2. TEAS Total Score (minimum of 42%)
3. Weighted grades in specific high school courses that are completed at time of MAR
 - Anatomy/Physiology
 - Biology
 - Health Science/Health Occupations/Medical Careers

Grade points are valued as follows:

Honors/AP Courses: A = 5 points, B = 4 points, C = 3 points
 Standard Courses: A = 4 points, B = 3 points, C = 2 points

Adding the cumulative weighted GPA, total weighted course points, and the TEAS Total Score produces the total ranking score.

One (1) senior with the highest ranked scores will be admitted in the fall semester only. In the event of a tie, the applicant with the higher Science Score on the TEAS will be ranked higher.

Currently enrolled high school applicants will only compete with other high school applicants.

2. Related Experience Points: Must be submitted at time of MAR.

(Not applicable to 2022 HS graduates)

Points will be awarded for the completion of the following. Please note these are not requirements for admission to the program. Appropriate documentation must be submitted for points to be awarded.

Work experience must be verified on office letterhead. Please note: Points for degrees and diplomas will be given for the highest credential earned. Students may not earn multiple points for multiple academic degrees.

- | | |
|----------|---|
| 4 points | Completion of an Allied Health related bachelor's degree |
| 3 points | Completion of a Non-Allied Health bachelor's degree |
| 2 points | Completion of an Allied Health related associate's degree |
| 2 points | 1 year or more chairside dental assisting experience |

3. TEAS Total Score

An applicant must test and meet the required minimum 42% or higher Total Score on the TEAS. This score will be used as part of the ranking process.

4. Total Points for Ranking and Selection

The 20 applicants with the highest ranked scores will be admitted each fall. In the event of a tie, the applicant with the higher Science Score on the TEAS will be ranked higher. An alternate list will be

maintained in ranking order. Alternates will only be admitted if a space becomes available. Applicants not admitted to the fall program must reapply for future consideration.

Accepted student data from the previous 3 years

Please note that the data below is for informational purposes only! Points and criteria vary each year. It is in a student's best interest to accumulate as many points as possible to be as competitive as possible.

Year	Number of qualified applicants	Point range of accepted students
2021	49	97.3-123.3
*2020	23	75.3-126
2019	42	40-54

Please note that the new TEAS requirement impacted the Fall 2020 students' point range.

Policy regarding Deferred Action Childhood Arrival (DACA) and Undocumented Students

Current NCCCS policy allows DACA and undocumented applicants to enroll at Forsyth Tech at the out of state tuition cost. However, acceptance to the college does not guarantee acceptance to a specific program.

DACA students are eligible to apply to an Allied Health/Nursing program.

Undocumented students are not eligible for consideration to Allied Health or Nursing programs. According to North Carolina and Federal law, undocumented students are not eligible for North Carolina professional licensure.

This policy is subject to change without notice based upon federal and state regulations.

Additional Requirement for Students Admitted into the Dental Assisting Program

Infectious Disease and Communicable Disease Acknowledgement:

You need to understand that entering a health field or dental field you will be exposed to communicable or infectious diseases. WE do everything we can to keep you safe and teach you important Infection Control Policies that you are expected to follow throughout your career. By following these standard procedures, you can keep yourself safe.

Summer Camp

As a condition of final admission into the Dental Assisting Program at Forsyth Tech, all accepted applicants are **required to attend our mandatory, half day Summer Camp**. The date will be provided upon acceptance but is usually held mid to late June and is typically held from 8:00am until 4:00pm. This camp is informative, busy and productive. Students who fail to attend the Summer Camp may lose their spot in the program but can reapply the following year.

TEAS: A Guide to Student Success and FAQ

Student success before, during, and after the Dental Assisting program at Forsyth Tech is your goal as well as for the faculty and staff at our college. Success refers to academic achievement, personal and professional goal attainment, and well-being. Preparation and advisement are key components on the road to success for all students.

To better ensure your success, the Dental Assisting faculty has adopted a program that has been demonstrated to assist you in meeting your goals. Part of the success program requirements is an assessment of essential academic skills. The assessment is known as Test of Essential Academic Skills (TEAS), a product of the Assessment Technologies Institute (ATI). The TEAS measures basic skills in the domains of reading, mathematics, science, and English language usage.

In order to help assist you in being successful on TEAS, the college offers ACA 085 – Improving Study Skills, a 1- credit hour course. Please note that only the online sections of ACA 085 are designed for TEAS prep. ACA 085 is offered as an 8-week, web-based (online sections in the 800 range only) course so you can complete the course anywhere you have internet access. ACA 085 provides an opportunity to review basic skills on the four domains of the TEAS and offers practice tests. Completion of ACA 085 does not grant eligibility to take the TEAS nor does it grant points towards ranking.

TEAS study books are located on reserve for review in the following locations: Main Campus library (Ardmore building), Stokes County Office (Danbury), Grady Swisher Center (Kernersville), and Mazie Woodruff Center (Carver Road, Winston-Salem).

TEAS study manual and practice test is available for purchase from our college bookstore, or through ATI online at www.atitesting.com.

1. When am I eligible to take the TEAS at Forsyth Tech and how do I schedule it?

You will schedule the TEAS by working with Debra Pitt to schedule either an in-person test on campus OR a remote access test. Click here to schedule your test:

[Link to Schedule TEAS](#)

Once you are scheduled for the test – you would go to the Cashier’s Window (2nd floor of the Allman Center) and pay the test fee prior to testing. On your test day, you must show the receipt of your TEAS payment along with a photo ID (driver’s license or student ID).

2. How and when do I find my score?

At the completion of your computerized test, you will be given instructions on how to access your score. You will be provided a copy of your score at that time. You can also log into ATI and access it at any time.

3. Is the test computer-based?

Yes. A paper and pencil test is available only for students with documented disabilities requiring this accommodation.

4. What if I have a documented learning disability with accommodations?

When you email or call the TEAS Coordinator to schedule your test, you must indicate that you have documented accommodations through Forsyth Tech’s Disability Services. Any accommodations must be confirmed by Disability Services and the TEAS Coordinator must be notified prior to your test date. Questions regarding accommodations can be directed to Disability Services in Robert L. Strickland Center, Room 2423. The TEAS Coordinator will provide test accommodations according to those guidelines confirmed by Disability Services.

5. Can I take the test more than once?

You will be allowed 3 attempts to take TEAS at Forsyth Tech. After the second attempt, you must wait 8 weeks to reschedule your third attempt. If you have not met the minimum score, or just want to increase your score, you are encouraged to enroll in an ACA 085 online course or remediate on your own. After the third attempt, you must wait one year from the date of your last test to be eligible to resume the TEAS testing process at Forsyth Tech.

6. How long is my score valid?

Two years from the date you took the test.

7. If I want to improve my score, can I repeat sections of the TEAS?

No, you must take the entire test each time.

8. What is the required score for admission into the Dental Assisting program?

Students must meet the required minimum 42% Total Score. This score will be recorded as part of the admissions ranking score.

9. What do I do if my score was below the 42% Total Score, or I want to increase my score in order to be more competitive for admission?

- a. Review your TEAS results to identify areas in which you need to improve your score.
- b. Enroll in an online section of ACA 085, a one-credit course designed to assist students to remediate specifically on areas of TEAS using a web-based tutorial program, PLATO. This program will allow you to review your basic skills and test in each area for competency.
- c. Review the TEAS study manual located in the campus libraries or purchase your own copy.
- d. Purchase the online TEAS practice assessment and check your score prior to retesting. ATI's website is www.atitesting.com.

10. Will Forsyth Tech accept TEAS scores taken at another school?

Yes, if you choose to take it elsewhere, you must take the most recent TEAS version and have a copy of your score report showing all four sections scores with the total score submitted to the Admissions Office prior to submitting your MAR application.

Technical Standards for the Dental Assisting and Dental Hygiene Programs

Our program technical standards have been developed to help students understand nonacademic standards, skills, and performance requirements expected of a student in order to complete this particular curriculum.

If an accommodation is necessary to participate in the program, it is imperative to identify a reasonable accommodation to those students who qualify under the Americans with Disabilities Act (ADA). Reasonableness is determined by the Disability Services Office (DSO) and the program on a case-by-case basis utilizing the program technical standards. The accommodation needs to be in place prior to the start of the program, or it may delay your ability to start the program. It is the student's responsibility to contact the DSO and request accommodations.

Skills	Description	Specific Examples
Motor Skills	Gross and fine motor abilities to assist in the provision of safe and effective care	<ul style="list-style-type: none"> • Calibrate and use equipment, document care; position and move patients • Mix and dispense dental materials and perform expanded function dental procedures. • Tactile ability sufficient for assessment and treatment. • Perform functions related to dental materials as well as laboratory procedures and treatment procedures. • Must have tactile sensitivity in natural fingers and strength in both hands enough to manipulate and grip small instruments and objects.
Vision	Visual ability sufficient for observation and assessment necessary in dental care.	<ul style="list-style-type: none"> • Observe patient responses, observe appearance and consistency of dental materials, oral findings, and determine

Skills	Description	Specific Examples
		<p>shading and coloring of restorations.</p> <ul style="list-style-type: none"> • Must be able to distinguish colors, hue, and shades of gingival tissues, teeth, and charting information for documentation.

Hearing	Ability to listen to and react promptly to instructors, patients, dental and medical providers while working in the clinical setting or gathering information for patient care.	<ul style="list-style-type: none"> • Listen to patient oral health concerns • Formulate a treatment plan based on patient needs and concerns • Respond promptly to emergencies/sirens • Respond promptly to the sound of malfunctioning equipment; including handpieces, ultrasonic and radiographic equipment and compressors. • Call medical and dental providers on behalf of the patient regarding health-related concerns.
Technological	Basic technological abilities sufficient to be able to use a computer, dental software, and digital scanning and radiographic equipment	<ul style="list-style-type: none"> • Use of computer to document patient medical history and clinical findings. • Expose and develop radiographs using digital radiology equipment • Use of computer for web-based research
Communication	Communication abilities sufficient for interaction with others in verbal and written form.	<ul style="list-style-type: none"> • Explain treatment procedures to patients • Initiate preventative oral health education • Document and interpret treatment rendered with clinical findings. • Communicate effectively, respectfully and efficiently with peers, faculty, supervisors, other professionals and patients. • Students are expected to be able to effectively communicate verbally and non-verbally. This requires the ability to see, speak, hear, read, write, and effectively utilize the English language.

Skills	Description	Specific Examples
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		<ul style="list-style-type: none"> • Auditory ability sufficient to monitor and assess health needs and communicate with patients and other members of the oral health care team.
Critical Thinking/ Problem Solving	Critical thinking ability sufficient for clinical judgment.	<ul style="list-style-type: none"> • Student must be able to identify cause – effect relationships in clinical situations • Collect and analyze clinical and radiographic data to aid in problem solving • Assist in the development of dental treatment plans • Assimilate knowledge from lecture, laboratory and clinical areas. • Retain factual information and use it appropriately. • Demonstrate sufficient observation skills to collect data on client treatment and assure patient safety during operative procedures. • Anticipate dentist and/or patient needs before, during, and after procedure.
Interpersonal Skills	Interpersonal abilities sufficient to interact with individuals, families, groups, etc., from a variety of social, emotional, cultural and intellectual backgrounds.	<ul style="list-style-type: none"> • Student shall establish rapport with dentist, patients, and members of the community, other health care professionals and dental team members. • Demonstrate patience and empathy with patient. • Must be able to be aware of your own tone and pitch of voice, body language, and being aware of one's self image and how you are portraying yourself.
Environmental Tolerance	Ability to sit or stand for long periods of time in small spaces	<ul style="list-style-type: none"> • Sit or stand in small clinical spaces and laboratory areas. • Ability to tolerate high frequency noises associated with a dental handpiece and ultrasonic equipment. • Ability to tolerate the smell of and possible exposure to dental materials and cleaning agents

Skills	Description	Specific Examples
Mobility	Physical abilities sufficient to move from room to room and maneuver in small spaces; stand and walk for extensive periods of time.	<ul style="list-style-type: none"> • Move around small clinical space, room to room, laboratory areas, and equipment. Ability to keep balance while standing or sitting, stretch, bend, turn or squat as the need arises. • Perform multiple activities. Must be able to sit in a fixed position for an extended amount of time while assisting with dental procedures. • Must be able to fit and sit appropriately in the dental stool or chair that can be raised at the appropriate level for assistant or operator (4"-6" above operator's head, must be able to place stool waist bar at appropriate area for balance).
Weight Bearing	Ability to lift and manipulate/move 45-50 pounds daily.	<ul style="list-style-type: none"> • Position patients and move equipment and/or supplies.
Cognitive and Intellectual Abilities	Ability to be oriented to time, place and person; organize responsibilities and decisions.	<ul style="list-style-type: none"> • Student shall assess patient complaints and oral conditions and be able to assimilate and communicate information to other members of the treatment team. • Modify behavior/performance in the classroom or clinic after feedback from instructor or clinical supervisor. • Show problem-solving ability sufficient to organize and complete multiple tasks accurately and within assigned time frames. • Independently initiate routine tasks • Respond independently and quickly to emergency situations. • Comprehend three-dimensional relationships as in anatomical relations. • Understand spatial relationships of structures.

		<ul style="list-style-type: none"> • Comprehend and apply clinical instructions given by department personnel. • Ability to remember and re-call a large amount of information.
Skills	Description	Specific Examples
		<ul style="list-style-type: none"> • Ability to apply critical thinking skills and regard to obtaining adequate clinical history from the patient record and documenting that information with exam findings. • Deal with abstract and concrete variables, define problems, collect data, establish facts and draw valid conclusions.
Behavioral/Social Skills	Exhibits mature, sensitive, and effective relationships with patients, peers, faculty, supervisors, and other professionals.	<ul style="list-style-type: none"> • Exercise sound judgment, complete assessment, and develop sensitive and interpersonal relationships with patients. • Flexibility to function under stress and deal with patients and others who may be experiencing stress. • Tolerate physically taxing workloads. • Adapt to changing environments and flexible schedules. • Display behavior of: -compassion, empathy, integrity, concern for others, interest, respect and motivation, and have emotional stability. • Ability to calmly and respectively cope in stressful situations with patients and other staff members.

This document is intended to serve as a guide regarding the physical, emotional, intellectual and psychosocial expectations placed on a student. This document cannot include every conceivable action, task, ability or behavior that may be expected of a student. Meeting these technical standards does not guarantee employment in this field upon graduation. Ability to meet the program's technical standards does not guarantee a student's eligibility for any licensure, certification exam, or successful completion of the degree program.

